

**Rockport Fulton Good Samaritans, Inc. –**  
507 South Ann Street – Rockport, TX 78382 – 361-790-9828  
email - goodsam@sbcglobal.net

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_  
Address \_\_\_\_\_ Month/Day \_\_\_\_\_

Email: \_\_\_\_\_ Phone \_\_\_\_\_

Emergency contact: \_\_\_\_\_

Have you ever been a client of Good Samaritans? Yes \_\_\_\_\_ No \_\_\_\_\_

List the name of a volunteer you know at Good Samaritans? \_\_\_\_\_

**VOLUNTEER OPERATIONS**

The primary mission of the Good Samaritans' Service Center is to provide short-term assistance to families and individuals having emergency needs for food, shelter, utilities, medicine, clothing and transportation. We have volunteers who give their time to provide this assistance in three areas:

*Interview, Reception, Food Pantry*

**Interviewer** – Talks with the clients – giving assistance according to their needs. This involves completing the client data file on the computer in order to better understand the client's economic situation, listening to the request for aid, and offering assistance based on established guidelines. The interviewer may also coordinate additional assistance with other agencies such as Salvation Army, Aransas County and St. Vincent de Paul.

**Receptionist** – This position is open to those who would like to greet the clients, answer the telephone, keep the files in order and prepare each client's file for the interviewer which would include scanning identification cards into the client data file on the computer.

**Food Pantry** – The food pantry volunteers keep bags packed with specified food items for one, two or four persons. They help stock the pantry and refill the shelves.

ASSIGNMENT PREFERENCE \_\_\_\_\_

If there are functional areas that interest you, please list them. (For example, records management, grounds and building maintenance, computer work, historian, etc.)

\_\_\_\_\_

By signing below, I agree to comply with the privacy policy of Rockport/Fulton Good Samaritans, Inc (attached)

Signature: \_\_\_\_\_ Date \_\_\_\_\_

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**Good Samaritans information:**

Date of first meeting \_\_\_\_\_ Dates of training \_\_\_\_\_

## Good Samaritans' Privacy Policy

We volunteers of Good Samaritans will always maintain, respect, and honor the privacy and dignity of our clients and of each other.

This means that we will not:

1. Reveal the name, address, phone number, or other personal information of any client or volunteer, without his or her permission, to anyone. However, this does not prevent us from revealing the name of a volunteer or the personal information of a client to a vendor or another organization rendering aid to the client. And, we may reveal this information if we are required to do so by law.

2. Discuss a client among ourselves, unless it is necessary to help that client or to otherwise conduct Good Samaritans' business.

3. Discuss or identify a client among ourselves in a public setting or other place where we are likely to be overheard by others. However, this does not prevent us from describing representative client situations in speeches or writings to inform the public about the work of Good Samaritans.

4. Speak negatively about any client to any person, unless necessary to conduct Good Samaritans' business.

This means that we will:

1. Withhold from everyone, except volunteers, all electronic and written lists, files, notes, or like memoranda containing the name, address, phone number, or other personal information of any client or volunteer. However, we may reveal this information if we are required to do so by law.

2. Always conduct ourselves in a way that ensures that the Good Samaritans Center is a friendly, welcoming, compassionate place in which to receive and give service.